

Barnard Castle Golf Club.

Management Meeting.

Minutes of the April 21 meeting.

Held via Zoom on Monday 19th April 2021

Attendees: R Law, C Macleod, S Blaeferd, J Graham, D Bainbridge

Apologies: J Pallister, D Dinwiddie

Minutes of Mar 2021 meeting.

These were accepted as a true record, proposed by CM and seconded by SB

Matters arising:

- No Matters arising

Correspondence

- Letter from Richard Lewis requesting a refund for period the course was closed due to Covid Restrictions. No such refund to be given and he must pay the monies owed through his membership suspension period before he renews his subscription.
Secretary to write to him with details of the decision. RL
- Letter from Bob Henderson requesting that the Club refund the donations for the chair lift. The Chairlift is not a priority project at present.
Secretary to write to all donators asking them what they wish to be done with their donation. RL

Finance

- Due to the very heavy workload in the Club Office at present the P&L is not available. Temporary assistance to be engaged (up to 4 weeks) to assist in clearing backlog. SB
- Covid re start Grant of £12K received from DCC. Discussion on what this should be used for from the Project list. Replacing Club House Carpet was agreed. Quote to be obtained. If Satisfactory attempts should be made to fit prior to re-opening.
- Non Member income needs to be monitored so that it does not exceed the CASC limit. BCGC services Ltd will be resurrected if this need arises.

AGM

- Election of Competition Secretary. Voting papers to be distributed by post. RL
- Year end accounts will be signed off this week. The delays have been largely due to the need to calculate the deferred income. This due to the Year end being different to the Subscription year. The accountants proposed a change of year end to bring it inline with the subscription year and the committee agreed. There will now be a short 6 month accounting

period, Sept 20 to Mar 21, The accounts to be presented at the Dec 21 AGM and then the accounting year will run from April to Mar. AGM will remain in December.

- Update to the club rules deferred to December AGM. The updated version requires checking against CASC requirements.

Staff

- A Salary increase of 2% back dated to Sept 20 was agreed for the Greens Staff
- Consideration to be given to the idea bonus's for completion of projects.
- The Club has been approached re taking on Nicky Lee Shield as a green keepers apprentice. Unfortunately the committee felt that the Club had insufficient skills and resources to support an apprenticeship at this time. A review of the Staff requirements will be undertaken over the next few months.

Secretary to inform Perry of the decision.

RL

Safe Golf

- All tasks for the Safe Golf accreditation are almost complete. There are a couple of DBS checks that we are awaiting the finalisation of.

Captains / Lady Captains Privileges

- There appears to be no definitive written down list of privileges for Captain / Lady Captain. Lady captain also says there is no Job Description for their role in the Club. Lady Captain asked to write a Job Description.

Improvement Projects

- The Club has no suitable outside area for catering and this is seen as a big disadvantage in the current climate. This project to build a Patio should be pursued so we are not left exposed should similar situations arise in future.

AOB:

- TDU matches post 17th May. It had been communicated to the League that Food would be provided for TDU matches. The Committee supported this decision.
- Question raised as to whether the Ladies Open should go ahead on the 17th May. Decision deferred until nearer the time.

Date of next Meeting:

Date of the next meeting will be on Monday 17th May 2021 at 6:30 via Zoom.

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