

Barnard Castle Golf Club.
Management Meeting.

Held via Zoom on Thursday 18th November 2021.

Attendees: Colin MacLeod, Phill Clarke, Martyn Stubbings, Doug Dinwiddie, Sue Blaeford, David Bainbridge, Joy Pallister, Caz Smooth and Yvonne Mee

1) Apologies

- None

2) Minutes of last meeting.

- Proposed by David Bainbridge and seconded by Sue Blaeford.

3) Professional / Pro Shop... Martyn Stubbings

- Healthy visiting numbers – both pay and play and visiting parties.
- Buggy hire remains strong with income above similar period in previous year.
- Request to re-introduce “member with” booking on BRS tee bookings **(Action: Phil)**

4) Catering

- Reserved seating for Sunday carvery non-members has been over allocated recently, resulting in members not being able to be seated. Action – discuss with steward to revise down number of reserved tables. **(Action: Admin / Sue)**
- Members must have priority concerning seating in the clubhouse. If insufficient seating is available during busy times for members, reserved seating must be made available to them. Communication to be passed on to Steward **(Action: Admin / Sue)**
- To maximise air circulation and reduce where possible the risks of CoVid, windows must remain open in the clubhouse. **(Action: Admin to advise Steward)**

5) Greens Review

- As a result of Mike’s request to step back from Head Greenkeeper activities, a new Head Greenkeeper has been appointed. David Cuthbertson will join the team, 06-Dec. Mike will remain on the greenkeeping staff in a reduced management role.
- Andrew Burrell joins the Greens staff as First Assistant Greenkeeper from 08-Dec. This covers the position vacated by Andrew Lacey.
- Communication concerning the new appointments to be communicated via e-mail to all members **(Action: Admin)**
- Updated Action list has been sent to David Cuthbertson for review.

6) Competitions

- Presentation night, 26-Nov
 - ❖ Buffet will be provided. Cost will be:-
 - Members - free
 - Guest of member £5 (payable to the bar on the night)
 - ❖ Members to be e-mailed with Presentation night details. E-mail to include all trophy winners, who will be requested to advise of their attendance at the event. **(Action: Admin)**
 - ❖ Estimated numbers to be given to Stewards **(Action: Admin)**
 - ❖ Buffet budget to be agreed with Stewards **(Action: Sue)**

- ❖ Processing of Competition pay-outs now moved over to Admin. Payments related to competitions to be completed on the Monday / Tuesday, immediately after the week-end. **(Action: Admin)**
- ❖ Committees information to be added to Fixtures diary and then sent to printers. **(Action: Admin)**

7) Treasurer's report.

- There were 5 new members in October all full and 1 resignation (following on from our admin team chasing payments). Membership numbers, total 540, (+4 from September)
- The Stewards are proposing to take over the lease of the coffee machine. Meeting to be scheduled with Stewards to progress. **(Action: Sue)**
- Green fees income reducing (as expected) as we move into the winter months. Buggy hire continues to be strong.

8) Ladies

- New committee: -
 - ❖ President – Shirley Lind-Jackson
 - ❖ Lady Captain – Caroline Smith
 - ❖ Lady Vice Captain – Yvonne Mee
 - ❖ Secretary – Barbara Farrar
 - ❖ Treasurer – Sue Blaeford
 - ❖ Competition secretary – Dianne Wilkinson
 - ❖ Past Captain – Janet Graham
 - ❖ Member – Pat Page
 - ❖ Member – Pauline Connelly
 - ❖ Member – Sandie Hudson
- Mrs Margaret Baker, trustee is 90 in November. She will be coming to the club for lunch with ladies on 23rd November. Flowers and a cake have been arranged for her on the day of her birthday.
- Winter competitions have started and have a good uptake.
- Barbara Farrar has been proposed for a seat on the Durham County Ladies Golf Association committee.
- Marion Robinson has been appointed to the Durham County Senior Ladies Golf Association committee.
- Caz Smith has been appointed as Competition Secretary to the Durham County Senior Ladies Golf Association.
- Women in golf – Documentation received. Plan to work with Martyn to move forward in 2022.

9) Correspondence

- E-mail received asking if there was a rate for Injured Military Veterans... No rate is available currently.

10) Matters Arising

- None.

11) AOB

- AGM
 - ❖ Decision taken to postpone the AGM to after 31-Mar-22 in order to align with the financial year. Communication to be e-mailed to all members **(Action: Admin / Sue)**

- ❖ Specific staff identified to undertake First Aid Training. Quotes being obtained and training to be scheduled. **(Action: Admin)**
- ❖ Fire Warning System and Smoke Detectors to be installed in line with the recommendations of the fire safety officer from County Durham and Darlington Fire and Rescue. Quotes to be obtained and installation to be planned. **(Action: Admin)**
- ❖ Current carpet will be removed early January and returned to supplier for full refund.
- ❖ A sub-committee, chaired by Yvonne Mee has been set up to carry out the refurbishment project for the upstairs clubhouse area. First meeting to be convened **(Action: Yvonne)**
- ❖ The request from the Stewards to install a pool table in the bar area was rejected by committee. Main reasons being: -
 - Additional seating and tables are planned in order to increase club-house capacity
 - Previous pool table was not profitable.
- ❖ Admin to attend the start of Management Committee meetings to give an update on monthly activities. Along with the Professional and Steward they will leave the meeting thereafter.
- ❖ A review of the position of Administrative Assistant, which has been temporarily in place for the last 6 months took place (in the absence of Colin MacLeod, due to a conflict of interest). As such, the committee have appointed Lisa MacLeod in the role on a permanent, effective 01-Dec.

Next management committee meeting, Tuesday 21st December, 18:30

Colin MacLeod