

Barnard Castle Golf Club.

Management Meeting.

Held via Zoom, Wednesday 16th February 2022.

Attendees: Colin MacLeod, Phill Clarke, Doug Dinwiddie, Sue Blaeford, David Bainbridge, Yvonne Mee, David Cuthbertson, Caz Smith, Martyn Stubbings, and Lisa MacLeod

1) Apologies

- Joy Pallister, Dion Wood

2) Minutes of last meeting.

- Proposed by Doug Dinwiddie and seconded by Caz Smith

3) Professional

- Recruitment process for new professional ongoing.
 - ❖ Sub-committee to be convened to manage the recruitment process. (Proposed by Colin MacLeod and seconded by Yvonne Mee).
 - ❖ Sub-committee members are Doug Dinwiddie, Sue Blaeford, Caz Smith and Phil Clarke

4) Greens Review

- Poor weather has restricted significantly the scheduled ground works over the last month.
- New course furniture (tee boxes, flags, marker posts, hazard stakes, etc) have been delivered and will be put out for the start of the season. **(David)**
- 2022 Project list approved. Spend to be monitored in line with cash flow and managed accordingly. **(Sue)**
- Monthly course activities update: -
 - Edged 28 of the 35 bunkers. 7 remaining to do 6 of which need digging out, reshaping, and draining and new bunker sand adding once purchased.
 - Already reshaped and added new sand to 8th right hand side.
 - Added new drainage around 8th green surrounds.
 - Drained back of 10th surround – new drainage.
 - Cleared storm damage and removed debris. Removed 11 storm damaged trees.
 - Air2G2 aerated greens – 20
 - Fertilised 20 greens lawn sand.
 - Serviced all hand power tools – strimmers, chainsaws and pedestrian equipment.
 - New fence completed back of 2nd yellow tee – H&S issue.
 - Bunker rakes for all bunkers on course.
 - New tee markers for red, yellow and white tees – all arrived remainder before next 2 weeks.
 - Started H&S list (100+risk assessments, 40+COSHH to do).
- Head Greenkeeper will submit monthly update to committee in advance of monthly management meeting. This will be reviewed and discussed during the meeting and included in the meeting minutes. **(David)**

5) Admin Update

- Update on actions list communicated.
- Club-house works continue through February.
- First Aid course booked for 21-Apr on site for up to 12 participants. Attendees to be finalised **(Lisa)**

- Health and Safety Inspection from Citation scheduled for 7th March **(Lisa)**
- Fire Safety System installation will be carried out by end of February. **(David)**
- All website update requests to the website administrator (John Hall), to be filtered and managed via the admin team **(Lisa)**.

6) Catering

- No update

7) Competitions

- Competitions fixtures diary published and available for collection from the pro shop.

8) Treasurer's report.

- Accounts remain healthy.
- Reduced income during January attributed to course closures.
- Balance sheet to be reviewed during management meetings on a quarterly basis **(Sue)**
- Payment arrears to be addressed and resolved. **(Sue / Caz)**

9) Ladies (Caz)

- Competitions remain well supported.
- Ladies part of half-way house painted.
- Women in Golf initiative on hold, pending appointment of new Professional.

10) Correspondence

- Reciprocal agreement with Thirsk and Northallerton approved, pending minor changes. Amend agreement accordingly and send to T&NC for signature. **(Colin)**
 - Update members on reciprocal agreement **(Lisa)**
- North of England Open Amateur Championship request accepted. Response to be sent. **(Sue)**
- Teesside Lady Golfers Alliance request accepted. Response to be sent. **(Caz)**

11) Matters Arising

- None.

12) AOB

- Updated Buggy Policy approved for implementation, pending minor changes. **(Colin)**
- Constitution ready for circulation to members pending inclusion of specific management committee role descriptions **(Colin)**
 - Role descriptions required for the following: -
 - Lady Captain **(Caz)**
 - Lady Vice-Captain **(Caz)**
 - Seniors Captain **(Lisa)**
 - Welfare Officer **(Joy)**
 - Special General Meeting to be scheduled (no less than 35 days after publication), to vote in constitution – estimated date 06-Apr-22. **(Colin)**
- Welfare Officer to participate during the pre-meeting only, to give updates on matters of Welfare. **(Joy)**

The next management committee meeting will take place, Wednesday 16th March 2022 @ 18:30. Based upon the risk levels concerning CoVid at the time, a decision as to whether the meeting will take place in the club house or via Zoom will be made no later than Friday 11th March.

Colin MacLeod